

## **ADDELAM HISTORY RESEARCH GROUP CONSTITUTION**

**NAME:** The society shall be called Addelam History Research Group, AHRG

**OBJECTIVES:** To further local history research in Deal and East Kent.  
To build an archive accessible to the membership  
To publicise the local history of the area.

**METHODS:**

The primary vehicle of the society shall be a website  
Occasional meetings will be organized for disseminating aspects of local history

**COMMITTEE:**

The Society operates and is run by a committee, the three principal officers being Chairman, Secretary and Treasurer. These are elected from the membership at the annual general meeting. The principals hold office for no more than two consecutive years at which time the members stand down and are eligible for re-election to different positions. Other members shall be elected to the committee or co-opted by the committee as seen fit. All committee posts will be re-elected at the AGM.

The committee acknowledge their responsibility for keeping proper accounting records which disclose with reasonable accuracy, at any time, the financial position of the society. They are also responsible for safeguarding the assets of the society and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

**MEMBERSHIP:**

**FOUNDING MEMBER** Has full rights to build and view the archive, to attend meetings and vote.

**MEMBER** has viewing rights of archive material, to attend meetings and vote.

**ASSOCIATE MEMBER** support the aims of the group but do not have voting rights nor access to the archive. They will be kept informed of events, new publications etc. They have rights to attend meetings. Viewing the public webspace only.

**FINANCIAL:**

To maintain a reserve sufficient to cover the estimated expenditure of the Society for one year.  
To set money aside for the acquisition of equipment, or for any other appropriate purpose, sanctioned by the committee.

Two of the three principal officers are required to sign cheques.

All outgoings of the society shall be by cheque.

**RULES:**

All members pay an annual fee related to their class of membership, renewable at the AGM. Failure to do so within 3 months of the AGM removes membership rights.

Nominations for committee posts must be made two weeks prior to the AGM. You may nominate someone else provided you have their agreement.

An EGM may be called by 2/3 of the membership with voting rights for a meeting to be held within four weeks of the notification.

Voting is by simple majority, the Chairman has a casting vote in the event of a tie.

**DISSOLUTION**

In the event of the society being wound up for whatever reason, any assets shall be held in trust and be made available to a society of similar aims as seen fit by the trustees. *(Clause added by vote 8<sup>th</sup> March 2011)*

**VERIFICATION:**

Passed at First General Meeting of the Founder members of AHRG on Thursday 16<sup>th</sup> September 2010

Chairman Alan Buckman

Secretary Lis Pallett

Treasurer Margaret Wills